

RESOLUTION NO. 3131

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF GILBERT, ARIZONA, ESTABLISHING SPECIAL EVENT PERMIT FEES AND TERMS; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS AND PROVIDING FOR SEVERABILITY

WHEREAS, THE Town Council is authorized to establish special event permit, reservation fees and terms for services provided by the Town;

WHEREAS, the Town's Parks and Recreation Department can monitor, schedule and coordinate the public use of the Town's Special Event sites, and;

WHEREAS, pursuant to Section 15-2 of the Code of the Town of Gilbert, the Parks and Recreation Department is authorized to issue reservation permits, set fees and to promulgate rules for the regulation of exclusive use of the Town's Parks or Special Event sites, and;

WHEREAS, the proposed Town Special Event permit, reservation fees and terms have been reviewed and approved by the Gilbert Parks, Recreation and Library Services Advisory Board;

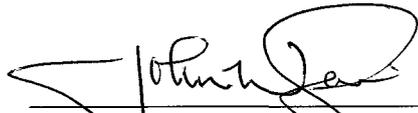
BE IT FURTHER RESOLVED, that the special event permit fee set forth in *Resolution 3086*, and all resolutions or parts of *resolutions* in conflict with the provisions of this *resolution* are hereby repealed.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Gilbert, Arizona:

SECTION I: Special Event Category Definition *see "EXHIBIT A"*
Special Event Fee Schedule - *see "EXHIBIT B"*
Special Event Site Maps- *see "EXHIBIT C"*

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Gilbert, Arizona:

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE TOWN OF GILBERT, ARIZONA THIS 6th DAY OF SEPTEMBER 2012.



John W. Lewis, Mayor

ATTEST:


Catherine A. Templeton, Town Clerk

APPROVED AS TO FORM:


Curtis, Goodwin, Sullivan, Neall & Schwab, PLC
Town Attorneys
By: Susan D. Goodwin

I hereby certify the above foregoing Resolution No. 3131 was duly passed by the Council of the Town of Gilbert, Arizona, at a regular meeting held on September 6, 2012, and that quorum was present thereat and that the vote thereon was 7 ayes and 0 nays and 0 abstentions.
0 Council members were absent or excused.



Catherine Templeton, Town Clerk, CMC
Town of Gilbert

The following exhibits are attached hereto and incorporated herein:

- A. Special Event Category Definition
- B. Special Event Fee Schedule
- C. Special Event Site Maps (4)

EXHIBIT A

CATEGORY 1 NON-PROFIT

- a) All non-profit organizations, conducting non-commercial activities, such as members of the, Fine Arts Association, Historical Society.
- b) All governmental agencies, including county, state, and federal agencies.
- c) Gilbert Sports Coalition members

CATEGORY 2 COMMERCIAL

Any organization, group, or individual except as defined in Category 1, using community facilities in an attempt to realize a profit from its activities and where an admission charge is made or other proceeds are received.



EXHIBIT B

Proposed Block Party and Special Event Fees

Application Fees (refundable only if event is not approved)

| | |
|-------------------------------|---|
| Special Event Application Fee | \$50 per event/series |
| Block Party Application Fee | \$25 per block party (<i>this is the only required fee for block parties</i>) |

Permit Fees and Deposit

| | |
|--------------------------|--|
| Special Event Permit Fee | \$100 permit fee |
| Special Event Deposit * | \$250 up to 500 people; \$500 for 500-1000; or \$1000 for events 1000+ |

Town of Gilbert Special Event Site Reservation Fees ** (*fee pays for a 12 hour reservation*)

Half day rates are available for events up to 6 hours.

| | <u>Category 1</u> | <u>Category 2</u> |
|--|-------------------|-------------------|
| Freestone Park-1045 E. Juniper Avenue | | |
| Event Site A accommodate up to 3000 | \$300 per day | \$375 per day |
| Event Site A and B- accommodate 3000+ | \$600 per day | \$750 per day |
| Event Site A, B and C- accommodate 5000+ | \$800 per day | \$1000 per day |
| Gilbert Municipal Center-50 E. Civic Center Drive | | |
| Event Site A-accommodate up to 3000 people | \$400 per day | \$500 per day |
| Event Site A and B- accommodate up to 3000+ people | \$700 per day | \$875 per day |
| Crossroads Park-2155 E. Knox Road | | |
| Event Site A-accommodate up to 1500 people | \$300 per day | \$375 per day |
| Event Site A and B accommodate 3000+ people | \$600 per day | \$750 per day |
| Water Tower Plaza (6 hours per day max) | \$ 30 per 3 hours | \$45 per 3 hours |
| Freestone Park Skate Park | \$ 250 per day | \$325 per day |

| | <u>Category 1 or 2</u> |
|---|------------------------|
| Park/Trail Event Run/Walk Fee | \$150 per walk/run |
| Freestone Park Road Closure Fee | \$300 per event |
| Open Lot Fees | \$25 per day |
| Event Set-up/Take-down Equipment | 25% of Event Site Fee |
| <i>(Per day prior/after event)</i> | |

Other Required Licenses and Permits**

| | |
|---|--|
| Gilbert Business License (<i>Per vendor</i>) | \$35annual or \$15 Transient (1) day license |
| Code Inspection Fees (<i>Code and access inspection</i>) | \$81 per hour/per staff-2 hour minimum |
| Fireworks Permit | \$460 per location |
| Traffic/Road Closure Inspection Fees | \$150 per Inspection/Plan Review |
| Zoning Approval (<i>if applicable, submittal required</i>) | |

Miscellaneous Fees** (As required by the Special Event Permit)

| | |
|---|--|
| Vehicle Accessibility or Overnight Pass | \$25 per vehicle |
| Refuse Container (rental, drop-off/pick-up) | \$15 per can, No charge for Recycle Cans |
| Police | \$58 per hour, per officer, 3 hour minimum |
| Fire/EMS | \$58 per hour, per staff (minimum of 2) |
| Town of Gilbert Field Light Fees* | \$15 per hour/per field |
| Overflow Parking Fees (Includes truck & driver) | \$72 per hour |
| Event Park Banner Permit | \$50 per week-2 weeks max. |
| <i>(Freestone, Cosmo, Crossroads, Discovery Parks only)</i> | |
| Restroom Cleaning- per park | \$30/per cleaning |
| Town of Gilbert Event/Field Supervisor* | \$25/per hour, per staff person |
| <i>(One staff per 500 people)</i> | |

Additional Fees may be applied to the event producer to recover unexpected out of pocket fees incurred by the Town of Gilbert that may not be listed above.

***Only required for events held on Town of Gilbert Property.**

****All reservation, licensing, permit and miscellaneous fees are due 2 weeks prior to the event date and are non-refundable (unused services due to event cancellation will be refunded). All additional charges incurred during the event will be deducted from the deposit and/or billed within 5 days of the event completion.**

Exhibit C



Crossroads Event Site



Water Tower Plaza

